

**ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND
BOARD OF TRUSTEES REGULAR MEETING MINUTES****FRIDAY, JANUARY 8, 2021 AT 9:00 A.M.**

A regular meeting of the Board of Trustees of the Illinois Police Officers' Pension Investment Fund was held through the Zoom digital platform in accordance with Executive Order 2021-01 issued by Governor Pritzker and Public Act 101-0640. Members of the public were invited to participate remotely or in-person pursuant to the meeting notice and agenda.

TRUSTEES PRESENT: Shawn Curry
Daniel Hopkins
Paul Swanlund
Elizabeth Holleb
Lee Catavu
Mark Poulos (*Joined at 9:40 a.m.*)
Michael Inman
Phil Suess
Brad Cole

TRUSTEES ABSENT: None

OTHERS PRESENT: Richard White, Interim Executive Director
Rick Reimer, General Counsel, Reimer Dobrovolny & LaBardi, PC
Bukola Bello, Governmental Liaison, Vision M.A.I. Consulting
Steve Earnhardt, CFO/Accountant, Lauterbach & Amen, LLP
Allie Rysell, Plan Administrator, Foster & Foster, Inc.
Joe Burns, Jacobs Burns Orlove & Hernandez, LLP
Taylor Muzzy, Jacobs Burns Orlove & Hernandez, LLP
Johara Farhadieh, ISBI (*Joined at 9:53 a.m.*)
Mary Cahill, ISBI (*Joined at 9:53 a.m.*)
Karen Carlson, LRS Web Solutions (*Joined at 10:19 a.m.*)
Members of the Public

CALL TO ORDER: Executive Director White called the meeting to order at 9:05 a.m.

ROLL CALL: As reflected above.

SPECIAL ORDERS: Executive Director White reviewed a memorandum dated January 8, 2021 regarding "Special Orders Agenda Items" with the Board.

Oaths of Office in accordance with 40 ILCS 5/22B-115: Due to the COVID-19 Pandemic, all Trustees self-administered an Oath of Office in the presence of a Notary Public prior to the meeting. All completed documents were submitted and filed with the Fund's records. In addition, the Oaths of Office were administered via the Zoom digital platform by Plan Administrator Rysell to Trustees Shawn Curry, Daniel Hopkins, Lee Catavu, Elizabeth Holleb, Paul Swanlund, Michael Inman, Phil

Suess, and Brad Cole. Attorney Reimer advised the Board to administer the Oath of Office to Trustee Mark Poulos upon joining the meeting.

Determination of Terms of Office for the Board of Trustees, in accordance with 40 ILCS 5/22B-116: The terms of office for the Board of Trustees were determined in accordance with 40 ILCS 5/22B-116 and the Fund's Election Policy. Trustees Suess, Catavu, Swanlund, Hopkins, and Cole will serve two-year terms. Trustees Holleb, Inman, Curry, and Poulos will serve four-year terms. All Trustees will serve a term of office commencing on the first business day of the first month after the election. A motion was made by Trustee Cole and seconded by Trustee Curry to certify the terms of office as determined. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Inman, Suess and Cole
NAYS: None
ABSENT: Trustee Poulos

Nomination and Election of Board of Trustees Officers: Executive Director White requested nominations for the Board Officer positions.

Chairperson – Two-year term, in accordance with 40 ILCS 5/22B-115: A motion was made by Trustee Hopkins and seconded by Trustee Swanlund to designate Trustee Shawn Curry as Chairperson for a two-year term of office. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Inman, Suess and Cole
NAYS: None
ABSENT: Trustee Poulos

Vice-Chairperson – Two-year term, in accordance with the Bylaws, Section 303: A motion was made by Trustee Curry and seconded by Trustee Holleb to designate Trustee Daniel Hopkins as Vice-Chairperson for a two-year term of office. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Inman, Suess and Cole
NAYS: None
ABSENT: Trustee Poulos

Treasurer – Two-year term, in accordance with the Bylaws, Section 305: A motion was made by Trustee Hopkins and seconded by Trustee Curry to designate Trustee Elizabeth Holleb as Treasurer for a two-year term of office. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Inman, Suess and Cole
NAYS: None
ABSENT: Trustee Poulos

Secretary – Two-year term, in accordance with the Bylaws, Section 304: A motion was made by Trustee Hopkins and seconded by Trustee Catavu to nominate Trustee Swanlund as Secretary for a two-year term of office. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Inman, Suess and Cole
NAYS: None
ABSENT: Trustee Poulos

Attorney Reimer recommended the Board adopt an amendment to the Fund's bylaws to define the terms of office for the Vice-Chairperson, Treasurer, and Secretary. The revised bylaws will be prepared for Board review and approval at a future meeting. Executive Director White released the meeting over to Chairperson Curry's command.

Designation of FOIA Officer and OMA Designee: Chairperson Curry recommended the Board designate Trustee Swanlund as the FOIA Officer and OMA Designee. A motion was made by Trustee Hopkins and seconded by Trustee Catavu to designate Trustee Swanlund as the FOIA Officer and OMA Designee. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Catavu, Holleb, Swanlund, Inman, Suess and Cole
NAYS: None
ABSENT: Trustee Poulos

Review/Adopt – Resolution 2021-001 to Adopt the Bylaws, Resolutions, and Policies previously approved and adopted by the Transition Board of Trustees: The Board reviewed Resolution 2021-001 to adopt the bylaws, policies, and resolutions previously approved by the Transition Board of Trustees. All questions were answered by Attorney Reimer and Executive Director White. No Board action was taken on Resolution 2021-001. The Fund's current bylaws, resolutions, and policies will remain in effect until amendments are needed.

Discussion/Approval – Appointment of Committees, in accordance with the Bylaws, Section 309: Chairperson Curry reviewed each Committee established by the Transition Board of Trustees and discussed his recommendations for appointments with the Board.

Audit Committee: Trustees Holleb and Swanlund agreed to serve as members of the Audit Committee, with Trustee Holleb designated as Committee Chairperson. Chairperson Curry also designated Trustee Poulos to serve as a member of the Audit Committee.

Contract Committee: Trustees Suess, Hopkins, and Catavu agreed to serve as members of the Contract Committee, with Trustee Suess designated as Committee Chairperson.

Election Committee: Trustees Inman, Catavu, and Hopkins agreed to serve as members of the Election Committee, with Trustee Inman designated as Committee Chairperson.

Governance Committee: Trustees Inman and Curry agreed to serve as members of the Governance Committee. Chairperson Curry designated Trustee Poulos to serve as Chairperson of the Governance Committee.

Legislative Committee: Trustees Cole, Catavu, and Curry agreed to serve as members of the Legislative Committee, with Chairperson Curry designated as Committee Chairperson.

A motion was made by Trustee Catavu and seconded by Trustee Swanlund to approve the appointment of the Fund's Committees as discussed. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Inman, Suess and Cole
NAYS: None
ABSENT: Trustee Poulos

MEETING MINUTES: *Approve the Minutes of the December 14, 2020 Meeting with the Certification of the Results of the Tabulation of the Election Ballots:* A memorandum dated January 8, 2021 with regards to “Approving the Minutes of the December 14, 2020 Meeting” was prepared by Executive Director White and included in the agenda packet for the Board’s review. Per 40 ILCS 5/22B-116 and the Fund’s Election Policy, the results of the election shall be entered into the minutes at the first meeting of the Board following the tally of votes. Chairperson Curry noted that the Transition Board of Trustees approved the certification of the election results at the December 14, 2020 meeting, and the draft meeting minutes were prepared for the Board’s review. A motion was made by Trustee Catavu and seconded by Trustee Hopkins to approve the December 14, 2020 Board meeting minutes. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Inman, Suess and Cole
NAYS: None
ABSENT: Trustee Poulos

Review/Approve – Closed Session Meeting Minutes: The Board reviewed the August 14th, September 11th, October 9th, November 13th, and December 2, 2020 closed session minutes. A motion was made by Trustee Holleb and seconded by Trustee Catavu to approve the closed session minutes and to authorize their release. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Inman, Suess and Cole
NAYS: None
ABSENT: Trustee Poulos

Trustee Poulos joined the meeting at 9:40 a.m.

TREASURER’S REPORT: Treasurer Holleb reviewed a memorandum dated December 31, 2020 regarding the “Treasurer’s Report – IPOPIF Board Meeting January 8, 2021” with the Board. She welcomed Trustees Catavu and Swanlund to the Board of Trustees and stated that she looks forward to working with them.

Monthly Financial Report: The December 31, 2020 Monthly Financial Report was provided for review. The financial activities for the month of December were reviewed with the Board as well as the fiscal year of July 1st through December 31st, including a comparison against the approved budget. As of December 31, 2020, the fiduciary net position restricted is (\$42,415.08).

Review/Approve – Warrants Summary: The Board reviewed Warrant #17 as reflected in the Summary of Payments along with all corresponding invoices. The total amount due for the period December 15, 2020 - January 8, 2021 is \$17,352.66 and itemized as follows: service provider invoices totaling \$12,648.21; Executive Director White’s reimbursement request totaling \$363.12 for AT&T business cellphone fees; Transamerica Retirement Solutions deposits related to the Executive Director’s agreement in the amount of \$4,166.68; and Lake Forest Bank & Trust fees totaling \$174.65.

Review/Approve – Budget Amendments (If Needed): No budget amendments were requested at this time. A summary of the fiscal year 2021 budget that was approved at the November 13, 2020 meeting was included in the agenda packet for review.

Approval of Vendors and Purchases (If Needed): No vendor or purchase approvals were requested at this time.

Review Loan Activity: Treasurer Holleb reviewed the loan activity with the Board. As of December 31, 2020, the Fund has drawn down \$600,000 from the Illinois Finance Authority loan for operating purposes. A draw of \$200,000 was submitted on December 17, 2020 and occurred on January 4, 2021.

Other: Treasurer Holleb indicated that Executive Director White and CFO Earnhardt worked with Lake Forest Bank & Trust/Wintrust to execute collateral agreements as an addendum to the Fund's banking services agreement. The Fund will incur no additional fees to have the bank balance fully collateralized, eliminating the need for the Fund to secure secondary banking services at this time. Treasurer Holleb informed the Board that Lake Forest Bank & Trust/Wintrust agreed to collateralize the bank balance at 110%. A resolution designating the authorized signers on the checking and money market accounts will be prepared and provided to the Trustees for review and approval at a future meeting.

A motion was made by Trustee Holleb and seconded by Trustee Catavu to approve the Monthly Financial Report. Motion carried unanimously by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Poulos, Inman, Suess and Cole
NAYS: None
ABSENT: None

A motion was made by Trustee Poulos and seconded by Trustee Holleb to approve Warrant #17. Attorney Reimer advised the Board to swear in Trustee Poulos now that he has joined the meeting. Trustee Poulos withdrew his motion. A motion was made by Trustee Curry and seconded by Trustee Hopkins to approve Warrant #17. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Inman, Suess and Cole
NAYS: None
ABSENT: None
ABSTAINED: Trustee Poulos

SPECIAL ORDERS (CONTINUED): *Oath of Office of the Board of Trustees in accordance with 40 ILCS 5/22B-115:* Plan Administrator Rysell administered the Oath of Office to Trustee Mark Poulos. Chairperson Curry informed Trustee Poulos that the Board appointed him to serve as a member of the Audit Committee and Committee Chairperson of the Governance Committee.

COMMITTEE REPORTS: A memorandum dated January 8, 2021 regarding the "Committee Reports Summary" was prepared by Executive Director White and reviewed with the Board.

Audit Committee: Committee Chairperson Holleb informed the Board that the approved Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2020 was filed with the Illinois Finance Authority and the Illinois Department of Insurance.

Contract Committee: A report was not available. The Contract Committee does not have any meetings scheduled at this time.

Election Committee: A report was not available. The next Election Committee meeting is scheduled for Friday, January 22, 2021 at 11:00 a.m.

ECONOMIC AND MARKET REPORT – ILLINOIS STATE BOARD OF INVESTMENTS: Executive Director White reviewed a memorandum dated January 8, 2021 regarding the “Economic and Market Report” with the Board. Johara Farhadieh, Executive Director and Chief Investment Officer of the Illinois State Board of Investments (ISBI), reviewed a PowerPoint Presentation with the Board of Trustees. Her presentation included information on ISBI’s background, a market overview and asset allocation discussion, market timing and cash flow analysis, vendors and resources utilized by ISBI, and brief discussion on fees and policies. All questions were answered by Ms. Farhadieh. Executive Director White thanked Ms. Farhadieh for taking time from her busy schedule to meet with the Board of Trustees.

Ms. Farhadieh and Ms. Cahill left the meeting at 10:36 a.m.

COMMITTEE REPORTS (CONTINUED): *Governance Committee:* A report was not available. The next Governance Committee meeting is scheduled for Friday, January 15, 2021 at 2:00 p.m.

Legislative Committee: A report was not available. The next Legislative Committee meeting is scheduled for Friday, January 22, 2021 at 9:00 a.m.

Governmental Liaison – Legislative Update: Governmental Liaison Bello reviewed the Legislative Update dated January 8, 2021 with the Board. She reviewed her activities and communication conducted on behalf of the Fund for the period December 2, 2020 through December 28, 2020. She also noted that House Minority Leader Jim Durkin’s Deputy Chief of Staff requested an update regarding the Fund’s organization development and inquired if any investment staff have been hired. Ms. Bello relayed that the Board is in the process of hiring a Chief Investment Officer (CIO) and anticipates that the Board of Trustees will interview candidates at the February 12, 2021 meeting. She also informed Minority Leader Jim Durkin’s Deputy Chief of Staff that two new members were elected to the Board, and the Trustees will be sworn in at the January 8, 2021 meeting. Governmental Liaison will continue to keep Minority Leader Jim Durkin’s Deputy Chief of Staff apprised of the Fund’s developments. All questions were answered by Governmental Liaison Bello.

EXECUTIVE DIRECTOR’S REPORT: A memorandum dated January 8, 2021 regarding the “Executive Director’s Report” was included in the agenda packet for the Board’s review. Executive Director White informed the Board that a meeting was held with one of the website development team members at Levi, Ray & Shoup, Inc. (LRS) and the design and content of the Fund’s website is in process. Plan Administrator Rysell has continued working with LRS to build the content and design of a temporary website that will store pertinent Fund documents and information until the permanent website is live.

Karen Carlson, LRS Web Content and SEO Strategist: Ms. Carlson reviewed the temporary website with the Board. Trustee Catavu inquired if LRS has the capability to develop a mobile application for the public to access Fund information. Ms. Carlson noted that the Fund’s website is designed to be mobile-friendly. If the Board desires to have a mobile application in the future, LRS can assign in-house mobile application developers to create it. An additional cost would be incurred to the Fund. All questions were answered by Ms. Carlson, Executive Director White, and Plan Administrator Rysell.

Ms. Carlson left the meeting at 11:04 a.m. The Board took a brief recess at 11:05 a.m. and resumed the meeting at 11:16 a.m.

Engagement with LRS Web Solutions for Website Services: Executive Director White recommended the Board approve the proposal with LRS for website design and development services. The proposed services along with the fees associated were reviewed with the Board. The total cost for services is \$26,270 and detailed as follows: website design and development in the amount of \$21,350; and annual website maintenance in the amount of \$4,920. Executive Director White noted that if the Board approves the proposal with LRS, the website fees will be added to the Fund's respective fiscal year budgets.

Approve the Proposal with LRS for Website Design and Development: A motion was made by Trustee Poulos and seconded by Trustee Inman to approve the proposal with LRS for website design and development. Motion carried unanimously by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Poulos, Inman, Suess and Cole
NAYS: None
ABSENT: None

Approve the Proposal with LRS for Ongoing Website Hosting Services: A motion was made by Trustee Poulos and seconded by Trustee Swanlund to approve the proposal with LRS for ongoing website hosting services. Motion carried unanimously by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Poulos, Inman, Suess and Cole
NAYS: None
ABSENT: None

Authorize General Counsel and the Executive Director to Execute the LRS License Agreement and General Terms and Conditions: A motion was made by Trustee Holleb and seconded by Trustee Hopkins to authorize General Counsel and the Executive Director to finalize the terms and conditions of the contract with LRS for website design and development along with the maintenance agreement, and to execute the contracts on behalf of the IPOPIF. Motion carried unanimously by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Poulos, Inman, Suess and Cole
NAYS: None
ABSENT: None

Status Update – Chief Investment Officer Recruitment: Executive Director White noted that the Transition Board of Trustees approved the recruitment of a CIO at the November 13, 2020 meeting. He indicated that the response to the CIO recruitment has been very high. The Trustees will have access to review all candidate applications after the January 15, 2021 deadline. It is anticipated that the Board of Trustees will interview candidates at the February 12, 2021 meeting.

Status Update – Request for Proposal for Fiduciary Counsel: At the October 9, 2020 meeting, the Transition Board of Trustees directed Executive Director White to reissue a Request for Proposal (RFP) for the Fiduciary Counsel position. Executive Director White noted that the RFP for this position was approved at the November 13, 2020 meeting. The due date to receive responses is January 22, 2021. It is anticipated that the Board of Trustees will interview candidates at the February 12, 2021 meeting.

Status Update – Request for Proposal for General Investment Consultant: Executive Director White noted that the RFP for General Investment Consultant services was approved by the Transition Board

of Trustees at the December 14, 2020 meeting and published on December 21, 2020. The due date to receive responses is January 22, 2021. It is anticipated that the Board of Trustees will conduct interviews at the March 12, 2021 meeting.

IPOPIF Organizational Development Matters: Executive Director White recommended the Board consider adding full-time staff and contracted service providers to continue building out the organization in preparation for the transition of assets. Brief job descriptions regarding the proposed positions were reviewed with the Board. Executive Director White recommended the Board consider hiring a Chief Operating Officer (COO), Executive Assistant, Internal Auditor/Compliance Officer, Senior Investment Officer, Investment Analyst, and Administrative Assistant. Executive Director White recommended the Board consider outsourcing human resources services and an investment custodian in the short-term until a full-time position is necessary.

Trustees Suess and Holleb provided feedback to the Board regarding Executive Director White's proposed additions of full-time staff and outsourced positions. Trustees Suess recommended the Board consider consolidating the CFO and COO positions into one position. He believes the consolidation of these two positions would benefit the Fund and recommended that the job title is amended to Chief Administrative Officer (CAO). He also suggested that the Board seek a project manager to layout the transition process and to work with the custodian and investment consultant to oversee the transition. Trustee Holleb believes that the currently outsourced CFO position should be an in-house staff position and is not opposed to merging the duties of the CFO and COO positions into one CAO position. Trustee Holleb recommended the Board consider contracting an Internal Auditor/Compliance Officer instead of having this position in-house. She also informed the Board that she would prefer to have HR services provided in-house and not contracted through an outsourced service provider. Chairperson Curry and Executive Director White recommended the Board consider outsourcing HR services until full-time staff is necessary. All questions were answered by Executive Director White and Chairperson Curry.

Trustee Holleb recommended the Board schedule an in-person workshop to discuss the development and structure of the organization along with the Fund's strategic plan for the next 18 months. Chairperson Curry stated that he is in favor of scheduling a workshop for the Board. He volunteered to work with Executive Director White, Trustee Holleb, and Attorney Reimer to organize a workshop for the Board in the near future. A status update will be provided to the Trustees at a future meeting.

Miscellaneous Items: Executive Director White noted that as of January 1, 2021, the IRS mileage reimbursement rate is 56 cents per mile driven for business use, down 1.5 cents from the rate for 2020. The travel expense form will be revised to reflect the new rate. Executive Director White also noted that a Board member orientation was held on December 30, 2020 with newly elected Trustees Lee Catavu and Paul Swanlund. The agenda was provided to the Trustees for review.

NEW BUSINESS: *Discussion/Approval – Retainer Agreement with Jacobs, Burns, Orlove and Hernandez, LLP for additional Legal Counsel (Potential Closed Session):* Attorney Reimer informed the Trustees that the Board has the authority to enter closed session to discuss the appointment or employment of legal counsel for the Board.

CLOSED SESSION (IF NEEDED): A motion was made by Trustee Poulos and seconded by Trustee Cole to enter closed session at 11:46 a.m. in accordance with the 5 ILCS 120/2(c)1 exception. Motion carried unanimously by roll call vote.

AYES: Trustees Curry, Hopkins, Swanlund, Holleb, Catavu, Poulos, Inman, Suess and Cole
NAYS: None
ABSENT: None

A motion was made by Trustee Catavu and seconded by Trustee Swanlund to return to open session at 12:08 p.m. Motion carried unanimously by roll call vote.

AYES: Trustees Curry, Hopkins, Swanland, Holleb, Catavu, Poulos, Suess, Inman and Cole
NAYS: None
ABSENT: None

Attorney Reimer stated that the Board met in closed session under the 5ILCS 120-2(c)1 exception. The closed session was video and audio recorded as required by law and no final action was taken.

NEW BUSINESS (CONTINUED): *Discussion/Approval – Retainer Agreement with Jacobs, Burns, Orlove and Hernandez, LLP for additional Legal Counsel:* A motion was made by Trustee Cole and seconded by Trustee Poulos to approve the retainer agreement with Jacobs, Burns, Orlove and Hernandez, LLP, noting that this is not an appointment of Fiduciary Counsel. Motion carried unanimously by roll call vote.

AYES: Trustees Curry, Hopkins, Swanland, Holleb, Catavu, Poulos, Suess, Inman and Cole
NAYS: None
ABSENT: None

Trustee Poulos left the meeting at 12:13 p.m.

GENERAL COUNSEL'S REPORT: *Status Update – Sexual Harassment Training:* An email was sent to the Board of Trustees concerning the Illinois requirement for sexual harassment training. All Trustees will submit their sexual harassment training certificate to the Plan Administrator for filing.

OLD BUSINESS: *Status Update – IPOPIF Trustee Email Addresses:* This item was discussed under the Executive Director's Report.

NEW BUSINESS (CONTINUED): *Discussion/Potential Action – Assign the Governance Committee to investigate and provide recommendations for an office space for the IPOPIF:* The Board directed the Governance Committee to investigate and provide recommendations for an office space for the IPOPIF. An update will be provided at a future Board meeting.

Establish Additional Board Meetings (If Needed): Chairperson Curry recommended the Board revise the Fund's 2021 Meeting Calendar to hold Board meetings on the second and fourth Friday of each month. The Board meeting on the second Friday of the month will be dedicated to discussing investment-related topics. The fourth Friday of the month will be dedicated to discussing Board administrations and operations. A revised 2021 Meeting Calendar will be prepared and issued to the Trustees and posted online.

PUBLIC COMMENT: There were no comments from the public.

ADJOURNMENT: With no further business to discuss, a motion was made by Trustee Catavu and seconded by Trustee Hopkins to adjourn the meeting at 12:20 p.m. Motion carried by roll call vote.

AYES: Trustees Curry, Hopkins, Swanland, Holleb, Catavu, Suess, Inman and Cole
NAYS: None
ABSENT: Trustee Poulos

Respectfully submitted by:



Allie Rysell, Plan Administrator
Foster & Foster, Inc.

Approved by:



Shawn Curry, Board Chairperson



Paul Swanlund, Board Secretary

Date Approved by the Board of Trustees: February 26, 2021

The next Board meeting of the Illinois Police Officers' Pension Investment Fund will be held on Friday, January 22, 2021 at 1:00 p.m. via the Zoom digital platform in accordance with Governor Pritzker's Executive Order in effect on the date and time of the meeting and Public Act 101-0640.